December 7, 2022

To Whom It May Concern,

The Freshwater Trust will be conducting a pre-bid field tour on Friday, December 16, 2022, for riparian restoration work on Bear Creek River Mile (RM) 14.1. We will be meeting at a gated access at the end of East Glenwood Road between Phoenix and Lithia Driveway Park in Medford, Oregon, at 11:30 a.m. Specifics regarding location will be provided following RSVP. It is anticipated the tour will take approximately 1.5 hours to view the project and answer questions. Please note that attending the bid tour is not a requirement for submitting a bid, but it is highly recommended.

Enclosed you will find the RFP with project map and bid sheet for your review prior to the tour.

Please RSVP by Thursday, December 15, 2022.

Please let me know if you have any questions or need additional information.

Sincerely,

Eugene Wier
Restoration Program Manager
541-227-9858
eugene@thefreswatertrust.org
Request for Proposal (RFP) RIPARIAN REVEGETATION

Project Name: Bear Creek RM 14.1
Project Site Location: Bear Creek in Medford, Oregon

ISSUE DATE: 12/7/2022
DEADLINE: 1/03/2023

EMAIL OR SUBMIT PROPOSAL TO:
The Freshwater Trust
Attn: Eugene Wier
81 Central Ave
Ashland, OR 97520
Telephone: (541) 227-9858
Email: eugene@thefreshwatertrust.org

PURPOSE OF REQUEST FOR PROPOSAL
The Freshwater Trust invites qualified parties to submit a proposal for site preparations, plant installation, browse protection, mulch, fertilizer, 3 years of maintenance, and decommissioning of installed materials on a riparian revegetation restoration project. The project is located at Bear Creek RM 14.1 in Medford, Oregon, within the Rogue River basin. You are invited to submit a firm, all-inclusive bid, no later than January 3, 2023, for the services defined herein. All requests for information or questions regarding the proposal should be submitted to the contact person listed above.

To ensure all bidders are familiar with the project site, a pre-bid tour will be held on December 16, 2022, at 11:30 a.m., but is not required for bids to be considered, although it is highly recommended to attend. The tour is open to all qualified and interested parties.

INTRODUCTION
The Freshwater Trust is a 501(c)(3) not-for-profit that restores rivers and streams throughout Oregon. We use cooperative solutions that benefit rivers, working lands and local communities. As a leader in freshwater conservation, The Freshwater Trust is focused on: 1) delivering high-quality habitat and stream restoration projects; 2) developing science, methods and tools for collaborative, replicable watershed-scale conservation that can be implemented at far greater pace and scale than current practice; and 3) advancing market-based approaches to conservation that provide significant new revenue for stream restoration. The Freshwater Trust currently works in four program areas: habitat restoration, flow restoration, water quality trading, and science and technology. Further information about these programs can be found at www.thefreshwatertrust.org.
SCOPE OF WORK

1. OBJECTIVES

The City of Ashland (City) has engaged The Freshwater Trust to conduct implementation of riparian revegetation in reaches of Bear Creek in southwestern Oregon. The Bear Creek RM 14.1 project is designed to increase the shade on Bear Creek in this reach.

The management goal or preferred future condition for this project is to restore functioning riparian forest by planting a shade-producing native plant community in the approximately 75-foot-wide planting area running linearly (5,684') along Bear Creek and suppressing non-native vegetation/noxious weeds present in that planting area (11.6 acres total). Restoration actions will be in cooperation with Jackson County (landowner) input and within project areas agreed upon through signed lease agreements.

This will be a non-irrigated planting project with as little mechanical clearing as possible. The project site has deep soils and, where clearing and weed treatments have been performed over the past two seasons, there is a high amount of native groundcover in many areas. TFT and its contractor will fill canopy gaps and diversify the native species mix through a combination of targeted weed treatment and successive interplanting events. Because the project site is set within a functioning floodplain and has some existing overstory we believe this project is a good candidate for a non-irrigated approach.

The purpose of this RFP is to complete riparian restoration tasks associated with implementation and on-going stewardship for the project site for 3 years. To achieve the preferred future condition, tasks under this RFP include:

Task 1 – Site Preparations (January 15 – February 15, 2023) The site has received weed treatments for two seasons following mechanical clearing performed by Jackson County in 2021 to reduce fuels, resulting in relatively little blackberry. Treatment and removal of remaining blackberry and reed canary grass along with clearing of downed woody materials and development of access for project maintenance will be needed. The site has experienced illegal camping and dumping for many years and will require extensive trash cleanup.

   i. Treat invasive vegetation where it occurs before beginning clearing work. The goal is to ensure treatment of persistent weeds like Himalayan blackberry and reed canary grass (RCG), and invasive trees like catalpa and black locust before mowing occurs.

   ii. Develop lateral access path for project stewardship (~4500’ long) along upland side of project area. Trail should be able to accommodate a quad or side-by-side size vehicle.

   iii. Mow Himalayan blackberry thatch where it was not removed in 2021 (2 acres). Consider flail mower on excavator.

   iv. Clear nonnative vegetation and dead woody materials site wide to facilitate planting (11.6 acres).

   v. Clean up and haul off up to 40 yards of trash and non-degradable refuse.
**Task 2 – Plant Installation (February 15 – March 31, 2023)** Plant a diverse mixture of locally sourced native shrub and tree species provided by The Freshwater Trust. Plants will be plugs in D16 to D40 size range depending on species and source. This will be a non-irrigated project so careful placement during planting will be important to success.

i. **Planting**: Planting design will be communicated with instructions and discussions on-site between TFT and the contractor. The species list will be developed by the project manager and will reflect ideal species for the planting sites and species availability (a total of 13,200 plants across 11.6 acres, roughly 1,130 stems per acre planting density).

   • **Plant Procurement**: Price should include transportation to site from White Oak Farm in Williams, Oregon (80 miles round trip from site) and protection until planted.

   • **Plant Installation**: The contractor will be responsible for all actions related to plant installation, including layout, labor, mobilization, and equipment to install. Plant stock will be plugs, totaling a mix of 13,200 native trees and shrubs. Plants should be placed at or slightly above soil grade to ensure adequate drainage around the root crowns.

   • **Application of Fertilizer**: The contractor will apply approximately 8 ounces (1 cup) of fertilizer to all planted plants at the time of, or soon after, plant installation. Organic Materials Review Institute (OMRI) certified 4-3-2 chicken pellets are the preferred fertilizer choice, though the contractor may propose alternative materials prior to installation. TFT project manager may approve alternative methods within their complete discretion.

**Task 3 – Plant Browse Protection, Mulch and Seed between Rows (February 15 – April 15, 2023)** to promote plant survival, growth, moisture retention as well as suppression of noxious weeds and protection from wildlife browse.

i. **Browse Protection Installation**:

   • A portion of select planted trees and shrub species to be protected by Vexar tree cages or equivalent following plant installation (4000 browse cages total). Cages should be applied to all the sensitive species such as black oak, maple, dogwood, mock orange, pine and cedar.

   • Cages should be held in place by bamboo stakes (2 per cage) such that they can remain in position through weather events and wildlife browsing for 2-3 year minimum. The contractor shall ensure that the cages remain in upright position throughout duration of this Scope of Work.

   • A total of 100 welded wire browse cages will be installed across the site in the first two years (2023 & 2024) to select native tree and shrubs to provide long-term browse protection from beaver and deer. Welded wire cages approximately 2 feet wide with 2x4” spacing, 5’ high, held in place by one 6’ T post.

ii. **Mulch & Weed-block Installation**:

   • The contractor will provide all labor, materials, and equipment to install a 3’x3’ sheet of VisPore (or equivalent). If plants are placed in rows one continuous sheet of plastic mulch extending the length of the planting row is acceptable. Landscape staples should be used to secure any plastic mulch materials so they do not blow away.

iii. **Seeding Cover Crop between Planting Rows**:

   • All areas treated and cleared where groundcover has been disturbed or removed during site preparation and planting should be immediately reseeded with a native species seed mix designed to capture open ground and increase pollinator habitat.
Task 4 – Maintenance & Stewardship (April 15, 2023 – December 31, 2025) to support successful plant establishment/growth and suppress non-native vegetation/noxious weed cover to achieve high ecological riparian function long-term.

i. Invasive Species Management:
   • The contractor will provide all labor, mobilization, and equipment to treat noxious and target weeds within the project area (11.6 acres).
   • The contractor will provide several focused noxious and target weed treatments each year to the full 11.6-acre project area (see project map).
   • Multiple site visits and regular communication with TFT project manager throughout the growing season to determine necessary stewardship activities.
   • As necessary to ensure access to all plantings and locations where weeds are being treated, contractor will maintain access paths and clear downed wood when required.
   • In the case there is previously existing or naturally recruited native vegetation, contractors should plan to perform mechanical and manual weed treatment in a manner that avoids damage to native trees and shrubs. IPM informed herbicide treatment is the preferred approach to controlling weeds sitewide; however, there may be some weeds, or weedy locations, where hand pulling or mechanical methods will be needed. Our preference is towards herbicide to control weeds.

ii. Fertilize Plantings
   • Annually apply 8 oz (1 cup) fertilizer to each planting. Ideal timing is April/May. Fertilizer placement under the plastic mulch will be necessary if a non-porous material is used.

iii. Plant Replacement: Between November 2023 – March 2024
   • The contractor will complete replanting as necessary to achieve site design specifications. Contractors should estimate approximately 2,600 plants to be interplanted between 2023 and 2024.
   • Plants that die due to reasons within the contractor’s control (plant improperly planted, hit with herbicide or mower, allowed to be overrun or out-competed by weeds, or uncaged where caging was required) will be replaced by contractor at its expense. Plants that die due to reasons outside of the contractor’s control will be replaced at the expense of TFT as needed.

Task 5 - Decommissioning of Installed Materials (November – December 2025)

i. Labor, mobilization, materials and equipment to remove and dispose of all plant establishment infrastructure (e.g., plastic mulch, irrigation equipment, and Vexar tubes). Materials still functional and needed such as welded wire cages may be retained onsite as directed by the project manager.

Task 6 – Recordkeeping (January 2023 – December 31, 2025)

i. The contractor will track all the actions using a mobile-friendly format provided by TFT. Documentation will include personnel hours, type and quantity of materials used (e.g., herbicide, fertilizer and mulch), invasive species targeted, irrigation water use and frequency, and plant establishment observations. Maintenance actions will be logged by date and site. The contractor will exercise diligence, attention to detail, accuracy, and completeness in the reporting of all actions.
2. SOLICITED SERVICES

The Freshwater Trust implemented riparian revegetation for the City of Ashland Water Quality Trading Program. The purpose of this RFP is to award a contract to revegetate the Bear Creek RM 14.1 project to improve stream shade on the 11.6-acre riparian buffer.

Interested parties are invited to bid on all or a portion of project elements.

Adaptive project design and management will likely be necessary on revegetation projects because of variability in soil, terrain, weather, and stream flow conditions. The selected contractor will collaboratively work with The Freshwater Trust’s project manager to adjust and innovate strategies so we can implement a successful project together.

Stewardship Maintenance – Work and contractual obligations will be reviewed by TFT and selected contractor on an annual basis at the end of the growing season to assess project status, discuss any adaptive actions, and decide if continued stewardship is agreeable and necessary.

See attached Project Map and Bid Sheet for details of Solicited Services. Bids can be submitted using attached Bid Sheet or drafted in a document with numbered element line items to be bid.
PROPOSAL TERMS AND CONDITIONS

1. CONTRACTOR MINIMUM REQUIREMENTS
The Freshwater Trust (TFT) will evaluate the proposals and award an individual contract(s) to complete stream restoration services described in the Attachments. These awards will be made by The Freshwater Trust and will be based on company qualifications, project team, capacity, technical approach, and cost. Contractor Minimum Requirements are:
   I. Contractors must have a Landscape Contractor, Farm and Forest Labor Contractor License (F/FLC License) and/or Temporary Permit (F/FLC Permit) from the State of Oregon prior to signing the contract. Contractors or their subcontractors must be licensed to apply herbicide.
   II. This contract is funded in whole or in part by the Clean Water State Revolving Fund (CWSRF). Projects are subject to wage requirements of the State of Oregon, including that all laborers and mechanics employed for the project must be paid wages at least equal to other similar projects in the area, as determined by the US Secretary of Labor or the Commissioner of the Oregon Bureau of Labor and Industry (whichever is higher).

2. ANTICIPATED SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>12/7/2022</td>
<td>Request for proposal distributed</td>
</tr>
<tr>
<td>12/16/2022</td>
<td>Pre-bid site tour</td>
</tr>
<tr>
<td>1/3/2023</td>
<td>Contractor bids due</td>
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<tr>
<td>1/9/2023</td>
<td>Contractor selection</td>
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<tr>
<td>1/15/2023 – 4/15/2023</td>
<td>Planting/Irrigation install</td>
</tr>
<tr>
<td>4/15/23 – 12/31/25</td>
<td>Plant establishment, irrigation, site maintenance for 3 years</td>
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</tbody>
</table>

All terms and conditions outlined in this RFP, including the specifications and the bidder’s completed proposal, will become, at The Freshwater Trust’s sole discretion, part of the final contract between The Freshwater Trust and the selected Contractor.
3. **CONFIDENTIALITY PROVISION**

The terms of this RFP, and all other information provided by The Freshwater Trust in connection with this RFP, are confidential and proprietary to The Freshwater Trust. Such materials are to be used solely for the purpose of responding to this request. By submitting a proposal, bidder agrees not to disclose any such information to any third party without the prior written consent of The Freshwater Trust (which consent shall be conditional upon the written agreement of the intended recipient to treat the same as confidential). The Freshwater Trust may request at any time that any or all of The Freshwater Trust material be returned or destroyed.

4. **CONTRACT EVALUATION AND AWARD**

The Freshwater Trust reserves the right to execute any of the following options:

- Issue no contract award for any of the services described within this RFP
- Award all or partial services to one bidder
- The Freshwater Trust is not obligated to accept the lowest price

This RFP gives rise to no contractual obligations, implied or otherwise, on the part of The Freshwater Trust. The Freshwater Trust retains the right to select, request further information from, and negotiate with those bidders it deems qualified for competitive negotiations. The Freshwater Trust reserves the right to reject any or all bids, to waive technicalities or irregularities, and to accept any bid it determines to be in the organization’s best interest. The Freshwater Trust also reserves the right to terminate negotiations with any party at any time without incurring liability. The acceptance of any bid submission shall not in any way cause The Freshwater Trust to incur any liability or obligation to bidder, financial or otherwise.

The Freshwater Trust has no obligation to reveal the basis for contract award or to provide any information to bidders relative to the evaluation or decision-making process. All participating bidders will be notified promptly of bid acceptance or rejection.

5. **CONTRACTOR SELECTION**

The Freshwater Trust is committed to providing equal employment opportunity for all persons regardless of race, color, age, religion, national origin, political affiliation, sexual orientation, gender identity, marital or family status, sex, disability, genetic information or legal source of income or any other characteristic protected by applicable local, state, or federal law. The Freshwater Trust complies with federal, state and local equal employment opportunity laws and makes a good faith effort to employ qualified minority- and women-owned businesses on its projects fully practicable.

Please indicate in your RFP response if your business is certified by Oregon’s Office of Minority Women and Emerging Small Businesses.
The Freshwater Trust staff will evaluate the proposals with the criteria identified below (with a total possible 100 points).

Submittal of the following Proposal Requirements are required for consideration:

- Project Bid Sheet
- Request for Contractor Qualifications
- Certification and Signing of Proposal

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>1  Team Qualification: Demonstration of ability to complete similar projects on time and on budget while producing high-quality work.</td>
<td>25</td>
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<tr>
<td>2  Personnel: Experience of key personnel and capacity of staff to implement a high-quality project.</td>
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<tr>
<td>3  Project Technical Approach: Demonstration of requirements to successfully implement the project on time and understanding of objectives to achieve revegetation goal.</td>
<td>25</td>
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<tr>
<td>4  Project Cost: Overall and component costs and rates.</td>
<td>25</td>
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</tbody>
</table>

**PROPOSAL SUBMISSION INSTRUCTIONS**

1. Proposals should address the **PROPOSAL REQUIREMENTS** outlined herein.

2. Documents should be submitted **on or before January 3, 2023** to:

   The Freshwater Trust  
   Attn: Eugene Wier  
   81 Central Ave  
   Ashland, OR 97520  
   Telephone: (541) 227-9858  
   Email: eugene@thefreshwatertrust.org
CERTIFICATION AND SIGNING OF PROPOSAL:

The undersigned certifies that s/he has examined and is familiar with this RFP package and the attachments listed herein; that s/he has checked all figures shown and understands that The Freshwater Trust will not be responsible for any errors or omissions on the bidder’s part in preparing this Proposal.

If the bidder takes exception to any part of this RFP, the bidder shall itemize those exceptions and submit them with this Proposal with the heading: “EXCEPTION(S) TO RFP PACKAGE.”

The undersigned acknowledges conditions of this Proposal:

Date ____________________________
Printed Name ______________________
Signature __________________________
in the capacity of ______________________

(Company Title)

______________________________
______________________________

(Address)
## Riparian Revegetation Bid Sheet

### Project Site: Bear RM 14.1

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Proposal Price for lump sum items or equipment and rate for hourly/ time and materials items</th>
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<tbody>
<tr>
<td>Task 1</td>
<td><strong>Site Preparation</strong></td>
<td>11.6 acres</td>
<td>Lump Sum and/or Hourly Rate</td>
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<td></td>
<td>Treat invasive vegetation where it occurs before beginning clearing work. The goal is to ensure treatment of persistent weeds like blackberry, RCG, and invasive trees like catalpa and black locust before mowing occurs. Develop lateral access path for project stewardship (~4500’ long) along upland side of project area. Trail should be able to accommodate a quad or side-by-side size vehicle. Mow blackberry thatch where it was not removed in 2021 (2 acres). Consider flail on excavator. Clear nonnative vegetation and dead woody materials sitewide to facilitate planting (11.6 acres). Clean up and haul off up to 40 yards of non-degradable waste.</td>
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<tr>
<td>Task</td>
<td>Task Description</td>
<td>Quantities</td>
<td>Rates</td>
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<tr>
<td>2</td>
<td>Plant Installation</td>
<td>13,200 plants</td>
<td>Rate per plant and/or Hourly Rate</td>
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<td></td>
<td>Plant procurement, including storage, transportation to site and protection until plugs are planted on site.</td>
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<td>Labor, mobilization, and equipment to install native trees and shrubs. Design will be discussed onsite between TFT and selected contractor.</td>
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<td>Plug/Tube sizes: primarily D16, some D25 and D40.</td>
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<td>Apply fertilizer during plant installation: 8 oz OMRI certified 4-3-2 chicken pellets.</td>
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<td>3</td>
<td>Browse Protection Installation</td>
<td>4,000 Vexar browse cages &amp; 100 welded wire browse cages</td>
<td>Rate per plant and/or Hourly Rate</td>
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<td>Selection of planted trees are expected to be protected by Vexar tree cages to prevent deer browse. Cages should be held in place by bamboo stakes such that they can remain in position through weather events and wildlife browsing.</td>
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<td>Install welded wire browse cages to select trees during the first two years (2023 &amp; 2024) to prevent damage from beaver browse.</td>
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<tr>
<td>Task 3 II</td>
<td><strong>Mulch &amp; Weed-block Installation</strong></td>
<td></td>
<td><strong>Lump Sum</strong></td>
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<tr>
<td>Task 3 III</td>
<td><strong>Seeding with Native Species Mix</strong></td>
<td></td>
<td><strong>Lump Sum</strong></td>
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<tr>
<th></th>
<th>Includes all labor, materials, and equipment to install VisPore/plastic mulch mats (3 ft x 3 ft).</th>
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<th>Design Materials Labor</th>
<th>and/or Hourly Rate</th>
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<td>13,200 plants</td>
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<td>All areas treated and cleared where ground cover has been disturbed or removed reseeded a mix of native species seed designed to capture bare ground, increase diversity, and benefit pollinators.</td>
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<td>11.6 acres</td>
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<tr>
<td>Task 4</td>
<td><strong>Maintenance of Plantings, Control of Invasive Species, Interplanting, Fertilizer Application and Cleanup</strong></td>
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<td>Invasive Species Management - Labor, mobilization, and equipment to treat noxious weeds several times per season.</td>
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<td>Cutting / clearing with hand tools, billy goat mowers, weed eaters, etc. to maintain access site wide to plantings and for weed control.</td>
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<td>Clean up of non-degradable trash as needed each season.</td>
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<td>Plant Replacement – complete replanting as necessary due to failed establishment or loss. 2,6000 plugs in end of 2023 into early 2024 (before year2 growing season, fall through mid-winter is ideal).</td>
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|        | **Lump Sum** |
|        | **Rate Per Acre:** |
|        | Mechanical |
|        | and/or |
|        | **Hourly:** |
|        | Mechanical |

|        | **11.6 acres** |
|        | **13,200 plants** |
|        | **Years:** |
|        | 2023 |
|        | 2024 |
|        | 2025 |
### Task 5  
**Decommissioning of Installed Materials**
Labor, materials, and equipment to remove and either dispose or collect/return to TFT if in working condition all plant establishment infrastructure (e.g., mulch mats and Vexar tubes).

The timing will be agreed upon based on ineffectiveness of use, free to grow condition, or end of contract.  
End of Year 3 *unless otherwise discussed with TFT project manager*

| Lump Sum |

### Task 6  
**Electronic Maintenance Tracking/ Reporting**
Labor to document items such as:
- Personnel hours
- Type and quantity of materials used (e.g., fertilizer, mulch, browse cages etc. installed)
- Targeted noxious weeds
- Supplemental water use and frequency
- Plant establishment observations

TFT will provide digital format to contractor for monthly submissions throughout contract.

Years:  
- 2023  
- 2024  
- 2025

| Lump Sum | Hourly Rate |
The Freshwater Trust RFP

MAP OF PROJECT SITE

Bear Creek RM 14.1
Proposed Project Area

1. Jackson County
   381W04301
   WQT project lease area: 5.9 acres

2. Jackson County
   38W04401
   WQT project lease area: 2.9 acres

3. Jackson County
   381W04601
   WQT project lease area: 0.9 acres

4. Jackson County
   381W09AB200
   WQT project lease area: 1.1 acres

5. Jackson County
   381W09A1890
   WQT project lease area: 0.1 acres

6. Jackson County
   381W09A809
   WQT project lease area: 0.1 acres

7. Jackson County
   381W09AB10
   WQT project lease area: 0.06 acres

May 15th Uplift: 23,793,473 kcals
100 ft canopy height

Map Date: 10/5/2022
Projection: NAD 1983 UTM Zone 10N
Coordinate System: GCS North American 1983

The Freshwater Trust RFP