

Application Deadline: Position Open Until Filled

Job Title: Community Engagement Fellow

Location: Sacramento, CA

Approximate Duration: Spring 2019 – December 20, 2019

Overview: The Freshwater Trust, a non-profit leader in watershed-scale analysis and river restoration, is seeking a Community Engagement Fellow to work with our Sacramento-based team on stakeholder engagement and public meetings. The Freshwater Trust is headquartered in Portland, OR and has offices across Oregon, in Boise, ID and in Sacramento. Our California work focuses on water resource management, planning, and agricultural programs with partners throughout the Sacramento Valley, with a geographic focus in the Solano Subbasin.

Position Responsibilities:

The Fellow will be responsible for engaging stakeholders and the public in water resource planning and decision making, with a focus on engaging traditionally under-resourced and underrepresented communities through the following activities:

- Planning, coordinating, and conducting outreach for workshops, focus group meetings, and/or events;
 - Developing and distributing external communications materials, both print and digital, for a wide range of audience types;
 - Reporting and synthesizing community feedback and workshop findings; and
 - Supporting administrative tasks, such as contact database management and packet preparation.
- The fellow will report to the Program Manager. Training will be provided.

Skills and Qualifications of the Fellow (please note that you do not need to have all of the skills listed below to be considered for the position):

- An interest in working with local communities and community-based organizations
- Passionate about environmental justice issues and equitable access to clean drinking water in rural communities
- Possess strong communication skills, both written and verbal
- Experience working with community members in meetings or workshops and facilitating group discussions
- Interest and/or experience with conducting surveys, analyzing data, and reporting results
- Interest in learning about regional water policy and natural resources management
- Multi- or bi-lingual

Position Hours: Flexible. 32-40 hours per week.

Compensation:

- \$13.00 per hour
- Includes health care benefits and contributions to a 401K

Application Instructions:

- **Supply the following documents in a single PDF not to exceed 5MB in the order listed below:**
 - Cover Letter
 - Resume
- **Submit required information and documentation to:**

<https://app.smartsheet.com/b/form/047e4404eec84bf5a8b8d6fa92099efa>

Inquiries about this position may be sent to: becky@thefreshwatertrust.org.

The Freshwater Trust is an equal opportunity employer and does not discriminate in its selection of candidates for employment on the basis of race, color, national origin, religion, sex or sexual orientation, marital status, disability, age, military service, family medical history, legal source of income, gender identity, political affiliation, or family leave obligations. Interested candidates from historically underrepresented communities are strongly encouraged to apply. ADA accommodations will be provided upon request.